

RIVER CITY SCIENCE ACADEMY MANDARIN

RCSA Mandarin Campus Daily Schedule 2017-2018

School Hours:

Kindergarten – 2nd Grade: 7:50 a.m. - 2:35 p.m.

3rd Grade – 7th Grade: 7:50 a.m. – 2:45 p.m.

Early Dismissal Hours:

Kindergarten – 2nd: 7:50 a.m. – 12:50 p.m.

3rd Grade – 7th Grade: 7:50 a.m. – 1:00 p.m.

Early Morning Extended Day:

6:45 a.m. - 7:40 a.m.

- Students must be dropped off at the cafeteria doors during this time.

Arrival:

7:30 a.m. - 7:50 a.m.

- Doors will open at 7:30 a.m. Students will report to their homeroom classes between 7:40 a.m. and 7:50 a.m. Breakfast will be available from 7:30 a.m. - 7:50 a.m., and all students must report to their homeroom class no later than 7:50 a.m.

- Carpool will drop off between the two buildings. All grades will enter the building through the cafeteria until 7:40 a.m. AFTER 7:40 a.m., Kindergarten-2nd will enter the building through the cafeteria and proceed to their classroom. Grades 3-7 will enter the new building through the front office and proceed to their homeroom class.

- Students who arrive earlier than 7:30 a.m. will not be under the supervision of an adult from RCSA if they are not checked in to Early Morning Extended Day.

- *Students arriving after 7:50 a.m. will be tardy and must be signed in at the front office.

Lunch Schedule	
Grade Level	Period
Kindergarten	10:30 a.m. - 11:00 a.m.
First	10:40 a.m. - 11:10 a.m.
Second	11:05 a.m. - 11:35 a.m.
Third	11:15 a.m. - 11:45 a.m.
Fourth	11:40 a.m. - 12:10 p.m.
Fifth	11:50 a.m. - 12:20 p.m.
Sixth	12:20 p.m. - 12:50 p.m.
Seventh	12:25 p.m. - 12:55 p.m.

RIVER CITY SCIENCE ACADEMY MANDARIN

Dismissal:

2:35 p.m./2:45 p.m.

- Carpool will pick up in between the two buildings.
- Grades K-2 carpool will pick up at 2:35. Grades 3-5 carpool will pick up at 2:45.
 - Please follow the directions below for pick up:
 - Kindergarten students ONLY will be picked up in Lane 1 (under the car port).
 - Grade 1 and 2 AND siblings from grades 3-7 will be picked up in lane 2.
 - Grades 3-7 will be pick up from lane 3.
- Extended Day students will be picked up from their homeroom classrooms and checked into Extended Day at 3:00 p.m.
- Students attending clubs or tutoring will be expected to be in their club by 3:00 p.m.
 - K-2 students: there will be a colored tag that we put on your child's backpack to indicate which club(s) your child is in. There will also be colored club labels on each teacher's door to help your child find their club. The first couple of weeks, they will be escorted to their assigned club.
 - 3-7 students: each classroom will have their club name on a tag below the room number. Your child will be responsible for finding their club on the corresponding day, please ensure that they ask for guidance on locating club locations if needed.
- If there are any issues regarding dismissal (forgotten car tag, walking up to dismissal area, etc.) you will be asked to drive around to the front office. Once the issue is resolved, you will then be asked to enter the car line and pick up your child.
- Any student that is not picked up by 3:00 will be sent to Extended Day. Parents will have to sign the child out from the Front Office and pay the daily rate of \$15.

Extended Day:

3:00 p.m. – 5:45 p.m.

- Students will have blocks of time for homework, computer lab, activities, snack, and recess.

Clubs and Tutoring:

3:00 p.m. – 3:45 p.m.

- Students attending clubs or tutoring will be expected to be in their club by 3:00 p.m.

RIVER CITY SCIENCE ACADEMY MANDARIN

- K-2 students: there will be a colored tag that we put on your child's backpack to indicate which club(s) your child is in. There will also be colored club labels on each teacher's door to help your child find their club. The first couple of weeks, they will be escorted to their assigned club.
- 3-7 students: each classroom will have their club name on a tag below the room number. Your child will be responsible for finding their club on the corresponding day, please ensure that they ask for guidance on locating club locations if needed.
- After clubs/tutoring, students will be escorted to the cafeteria for carpool dismissal.
- Any student that is not picked upon dismissal from clubs/tutoring will be sent to Extended Day. Parents will have to sign the child out from the front office and pay the daily rate of \$15.

Building closed for the night:

6:00 p.m.

- By law, we are required to call the authorities for any child that is not picked up by the closing time.
- If you are running late due to traffic, please call the school to notify the front office staff.

Please NOTE:

- Early Checkouts & Tardies:
 - In order for a student to be checked out early:
 1. An ID must be shown.
 2. Appropriate documentation showing the necessity for the check-out is provided.
 3. The adult picking the child up must have been previously approved by the parent/guardian.
- Students are not able to be checked out after 2 p.m.
- If a student exceeds the number of excused/unexcused tardies or absences without official documentation, DCPS will step in to handle the truancy.