

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Thursday, February 6th, 2020

5:30 pm at RCSA Meeting Room

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorrian, Tonja Boswell

**Staff members present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business
Manager**

1. Call to order
2. Public remarks
3. Approval of agenda items
4. Approval of last board meeting minutes
5. Approval of out of field teachers
6. Approval of asset disposal
7. Approval of updated Alcohol Drug-Free Workplace policy
8. Approval of Financials
9. Approval of designating Dr. T. or his designee to search, execute and follow up for the new projects: Sites for two new charter applications, RCSA Innovation New Campus, RCSA Mandarin Projects
10. Approval of setting aside \$500,000 for Innovation project from RCES Inc schools as cash reserve for loan covenant for RCSA Innovation project
11. IRS site visit update
12. Title-I, PFEP, and Title II and Title IV updates
13. RCSA Mandarin Accreditation update
14. Charter extension and application update
15. Closure of the meeting

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Meeting Minutes

1. Meeting was called to order at 5:30pm by Mrs. Dorrian.

2. Public remarks

None

3. Approval of agenda items

Motion by Mrs. Dorrian to approve agenda and seconded by Dr. Aktas.

Approved unanimously.

4. Approval of last Board meeting minutes.

Motion to approve last board meeting minutes by Mrs. Dorrian seconded by Dr. Aktas.

Approved unanimously.

5. Approval of out of field (OOF) teachers

Dr. T. presented out of field teachers list for each RCSA campus for 2019-20SY for Feb FTE compliance. These teachers have started teaching duty after October count. OOF letters will be sent homes before FTE due date by each school.

Motion to approve out of field teachers made by Mrs. Dorrian and seconded by Mrs. Boswell.

Approved unanimously.

6. Approval of asset disposal

The Board reviewed the items listed on the asset disposal list.

Motion to approve asset disposal list by Mrs. Dorrian and seconded by Mrs. Boswell.

Approved unanimously.

7. Approval of updated Alcohol Drug-Free Workplace policy

The Board reviewed the updated Alcohol Drug-Free Workplace policy. The policy was also reviewed by the school attorney. Dr. Aktas suggested to see DCPS policy especially regarding medical use of marijuana and revise the policy again. Dr.T. will contact the district and update the board for any changes.

Motion to approve updated Alcohol Drug-Free Workplace policy by Mrs. Dorrian and seconded by Mrs. Young.

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Approved unanimously.

8. Approval of financials

Mid-year budgets and financials were reviewed. No areas of concern from the financials for each campus.

Motion to approve financials and mid-year budgets by Mrs. Dorrian and seconded by Mrs. Boswell.

Approved unanimously.

9. Approval of designating Dr. T. or his designee to search, execute and follow up for the new projects: Sites for two new charter applications, RCSA Innovation New Campus, RCSA Mandarin Projects

Dr. T. informed the board about upcoming projects regarding new two charter applications and site needs, alternative campus project for RCSA Innovation, and RCSA Mandarin gym and field projects.

Motion to approve designating Dr. T. or his designee to search, execute and follow up for the new projects by Mrs. Dorrian and seconded by Mrs. Boswell.

Approved unanimously.

10. Approval of setting aside \$500,000 for Innovation project from RCES Inc schools as cash reserve for loan covenant for RCSA Innovation project.

Dr. T. informed the board as part of financing the RCSA Innovation project, bank wish to see the school has capacity setting aside \$500,000 for Innovation project from RCES Inc schools as cash reserve for loan covenant.

Motion to approve setting aside \$500,000 for Innovation project from RCES Inc schools by Ms. Dorrian and seconded by Mrs. Young.

Approved unanimously.

11. IRS site visit update

Mr. Ozturk reported the site visit outcome from the IRS. Main purpose was educational, and auditing RCSA financial records and payroll data. The visit went very well, there were very minor findings on 990s that we were not aware of the procedure. The case was closed. They trained our staff and were very pleased with the progress we made.

12. Title-I, PFEP, and Title II and Title IV updates

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Dr. T reported all documentation, expenditures and reimbursements for federal Title programs have been filed timely and are on track.

13. RCSA Mandarin Accreditation Update

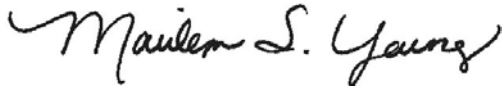
RCSA Mandarin did a great job and received official accreditation letter and certificate.

14. Charter extensions and application update

Dr. T. informed the board that request for charter extensions for Middle High and Mandarin campuses was approved by DCPS Board in their most recent board meeting, and current charter contracts for both schools extended till June 30, 2035, for 15 years. In addition, two new high performing charter school replica applications, RCSA Southeast and RCSA Intracoastal, were submitted to DCPS school choice office on time.

15. Closure of the meeting

Meeting adjourned at 6:40 pm by Mrs. Dorrian.



Respectfully submitted,

Marilyn Young, Board Secretary