

**RIVER CITY SCIENCE ACADEMY  
GOVERNING BOARD MEETING**

**Minutes**

7565 Beach Blvd  
Jacksonville, FL 32216  
Thursday, Feb 4, 2021  
5:30 pm

-- Board members present--

Mrs. Elizabeth Dorrian, Mrs. Tanja Boswell, Mr. Baybars Bakay, Mr. Shahriyar Mammadov (Mr. Yar)

Staff members present: Dr. Dogan Tozoglu, Executive Director, Cihan Ozturk, Business Manager, Sel Buyuksarac, Parent Representative,

1. Meeting called to order by Mrs. Dorrian at 5:30pm.

2. Public remarks

None

3. Approval of agenda items

Motion to approve by Mrs. Dorrian and seconded by Mrs. Boswell. Approved unanimously.

4. Approval of last board meeting minutes

Motion to approve last board meeting and special board meeting minutes by Mrs. Dorrian and seconded by Mr. Bakay. Approved unanimously.

5. Approval of Final Teacher Salary Allocation Plan and authorize Dr. T. and Mr. Ozturk to make any other future amendments on the plan based on FLDOE feedback.

Dr. T. explained that RCSA Teacher Salary Allocation plan was not approved by FLDOE; and asked to be modified. Mr. Ozturk and Dr. T. revised the plan and had conference call with FLDOE Staff and submitted a prototype for one school and it was accepted by FLDOE staff. Then all plans have been revised and submitted. With this plan, new based salary is \$43,300; some teachers received larger raise and some received less raise. Any gap between allocation amount and base salary increase will be compensated from general fund. Dr. T also highlighted in the original plan we offered 7% increase to all teachers regardless. He proposed, if anyone receives less than 7% increase from this Teacher Salary Allocation Plan, pay additional stipend from the general fund to bring it up to 7%. Dr. T. also mentioned if somehow the plan needs further modification requested by FLDOE, he asked the board to authorize Dr. T. and Mr. Ozturk to make adjustments.

Motion to approve Final Teacher Salary Allocation Plan and authorize Dr. T. and Mr. Ozturk to make any other future amendments by Ms. Dorrian and seconded by Mrs. Boswell. Approved unanimously.

6. Approval of out of field teachers

Dr. T. presented out of field teachers who are hired after second FTE count in October.

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Motion to approve out of field teachers by Ms. Dorrian and seconded by Mrs. Boswell. Approved unanimously.

7. Approval of asset disposal items

Mr. Ozturk presented the assets to be disposed or sent back to the district warehouse.

Motion to approve of asset disposal by Ms. Dorrian and seconded by Mr. Yar. Approved unanimously.

8. Approval of designating Dr. T. or his designee to execute operational and business transactions related to River City Edu Management, LLC.

Dr. T. informed the board that River City Edu Management, LLC. is active and started to be used; there will be some activities on this account. He asked board to authorize him or designee to execute operational and business transactions related to River City Edu Management, LLC. like they do in current RCSA accounts.

Motion to approve execute operational and business transactions related to River City Edu Management, LLC. by Ms. Dorrian and seconded by Mr. Yar. Approved unanimously.

9. Approval of ratification of payment for RCSA Innovation Project January Requisition, which was refunded on 2/4/21

River City Edu Management, LLC, is closing on purchase of the new RCSA Innovation site from developer Baymeadows Charter Properties, LLC on 2/4/21. The purchase price is based on the developer's cost to finance acquisition and construction, including interest. The January Requisition of \$1,603,273 was due on 1/29/21. If the developer had drawn on its loan to pay the January Requisition, RCEM would have been charged interest on \$1,603,273. Instead, River City paid the January Requisition out of reserves and was refunded that amount from bond funds at Closing on 2/4/21.

Motion to approve ratification of payment for RCSA Innovation Project by Ms. Dorrian and seconded by Mr. Bakay. Approved unanimously.

10. Election of officers

Mrs. Dorrian explained the Board members to fill out vacant officer positions on the Board, Secretary and Vice President. Mr. Yar and Mr. Bakay were the nominees for vice President and Secretary respectfully. The board members selected them unanimously.

Motion to approve of Secretary and Vice President positions by Ms. Dorrian and seconded by Mrs. Boswell. Approved unanimously.

11. Approval of Review of School Financials

Mr. Ozturk presented school financials for each campus. Each campus does not have any issues in terms of their financials.

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12. Bond closing update

We had a very successful closing today. All funds came in and we paid back all borrowed funds to the schools we got from. This was a huge milestone for RCSA. All parties involved in this process were very impressed and made complement to our board, administration, teachers and staff. Our organization looked very solid and as a result we got a very good closing deal. Dr. T. thanked all board members for their support and being flexible during this process, especially to Mrs. Dorrian for her involvement during this process.

13. Title-I, PFEP, Title II, Title IV, and grant updates

Dr. T. updated the Board about Title-I, PFEP, Title II, Title IV, and grant updates. All grants are up to date. We are finishing up PFEP events and ready to make reimbursements. We are being creative to have parent event during this pandemic. Title IV has not been approved yet, we are waiting a waiver from state so we can use the funds for technology.

14. RCSA SIP update

Dr. T. presented the Board the progress on meeting the goals targeted at School Improvement Plan. Overall, we are on track on our SIP goals; monitoring them closely. School leadership team and stakeholders will continue monitoring the progress.

15. RCSA construction and project updates

Dr. T. presented updates regarding ongoing campus construction projects. Construction projects are going as scheduled; the team are receiving min bi-weekly updates and meeting with the developers to go over the progress. RCSA does not expect any shortfalls that would hinder any of the projects at this point.

16. Closure of the Meeting

Adjourned at 6:05 pm.

Respectfully submitted,



Mr. Baybars Bakay,  
Board Secretary