

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Thursday, September 23, 2021

5:30 pm

-- Board members present--

Mr. Shahriyar Mammadov (Chair), Mrs. Tanja Boswell, Mr. Baybars Bakay, Dr. Sakhavat Mammadov, Mrs. Lakesha A. Burton

Staff members present: Dr. Dogan Tozoglu, Executive Director, Cihan Ozturk, Business Manager, Sel Buyuksarac, Parent Representative,

Auditor present: Mrs. Michelle Martinez, King&Walker CPA

1. Meeting called to order by Mr. Yar at 5:30 pm.

2. Public remarks

None

3. Approval of agenda items

Motion to approve by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously.

4. Approval of last board meeting minutes

Motion to approve last board meeting minutes by Mr. Yar and seconded by Mr. Bakay. Approved unanimously.

5. Approval of audit reports

RCSA Auditor Mrs. Martinez gave a summary of RCSA Schools (Middle-High, Elementary, Innovation, Mandarin) audit reports for 2020-21SY and shared the highlights. All the Schools do well, have a significant fund balance, and there were no findings. She mentioned schools' business offices did a great job. She said they would do a combined audit as well since we exceeded the federal funding threshold.

Motion to approve audit reports by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously.

6. Approval of Out of Field Teachers 2021-22 SY

Dr. T. presented out of field teachers for each RCSA Campuses (Middle-High, Elementary, Innovation, Mandarin, Intracoastal). The majority of the out of field areas were ESOL components that the School plans to provide in-service training like previous years. All other PDs are available to our teachers and staff via district.

Motion to approve out of filed teachers_2021-22SY by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously.

7. Approval of School Improvement Plans (SIP)

Dr. T. presented SIP plans for each RCSA campuses (Middle-High, Elementary, Innovation, Mandarin). He highlighted the target area goals in each plan. The Intracoastal campus plan is still in progress as the data was not readily available since this is their first year. After they analyze their baseline data, they will finalize the SIP.

Motion to approve school improvement plans by Mr. Yar and seconded by Mrs. Boswell. Approved unanimously.

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8. Approval of RCSA Southeast deferral

Dr. T. explained the Board in order to ensure that we have an appropriate facility in sufficient time for a successful school opening. It would be wise to use the deferral option to open the Southeast campus in 2023-24SY. Currently, we have not identified a site yet.

Motion to approve RCSA Southeast deferral by Mr. Yar and seconded by Mrs. Boswell.
Approved unanimously.

9. Review of Financials

Mr. Ozturk presented financials for each RCSA Campuses (Middle-High, Elementary, Innovation, Mandarin, Intracoastal). There is no area of concern. Each School is on track in terms of their income and expenditures. The Schools have been submitting financials to the district as scheduled.

10. Federal Grant Updates

Dr. T. explained the Title I, Title II, Title IV, ESSER I, ESSER II, Start up grants. All grants are up to date. RCSA MH PFEP was approved. PFEP activities and digital compliance uploads and requirements have started for this year. Schools have finished ESSER I funding and working on the reimbursements for ESSER II funding when approved. Intracoastal start-up grant was approved, and we got the letter and started compiling forms to ask for a reimbursement. PPP fund was also forgiven and we got the final forgiveness letter.

11. System Accreditation Update

RCSA had the accreditation readiness visit on September 9th for system accreditation. It went exceptionally well and we will receive the readiness letter and schedule the actual system accreditation visit in the second semester.

12. Strategic Planning Update

We received the first draft of the strategic plan document. Each school team will be working on the first draft and provide feedback. The first draft was shared with the board members for feedback. Once we get all the inputs, the second draft will be populated.

13. Closure of the Meeting

The meeting was adjourned at 6:12 pm.

Respectfully submitted,



Mr. Baybars Bakay,
Board Secretary