

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Wednesday, September 25, 2013

6:00 pm at RCSA Media Center

-- Board members present—
Enes Calik, Ahmet Birdal, Elvan Aktas

1. Call to order
2. Approval of agenda items
3. Approval of last board meeting (July 2013) minutes
4. Approval of Teacher Salary Allocation Fund Plan
5. Approval of 2012-13 Audit Reports
6. Approval of out of field teachers
7. Approval of including STEM related expenses into general budget
8. Discussion on Financials
9. RCSA-I Start-up grant update
10. Closure of the meeting

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Meeting Minutes

1. The Board meeting was called to order at 6:00 p.m.
2. Approval of the agenda items
Motion: Approve the agenda items (Mr. Calik)
Second: Mr. Birdal
Vote: Yea – 3
No – 0
3. Approval of the last board meeting minutes
Motion: Approve July 2013 meeting minutes (Mr. Calik)
Second: Mr. Aktas
Vote: Yea – 3
No – 0

4. Approval of Teacher Salary Allocation Fund Plan

Dr. T. presented the teacher salary increase plan. Based on projected budget, the salary increase was planned at least \$1,000, including new hires, considering the Salary Allocation Fund, which was not known how much would be and when it will be take an effect. Legislators were still debating at that time and there was no clear direction. Our plan then was that the increase would be at least \$1,000, but that if the proposed state budget that included the funding for teacher salary increase of \$2,500 passed, then teachers would receive the full amount. We essentially guaranteed \$1,000 dollars of that money regardless of the outcome of the legislation. We also planned that if the legislation went through but is not renewed for the following year, that \$1,000 would still be reflected in the salaries of all staff going forward (with the exception of teachers hired after the 2013-2014 school year; It applies to all those currently on staff). The funding that covers this salary increase comes from the State and can only be used for teacher and administrative salaries. All of this money must be spent on salaries for teachers and administration. Any funds not used for that purpose must be returned to the state. If the funding continues by the State for the following years, it will be reflected on the salaries of teachers and admin. For FY 2013-14, the funds will be distributed equally among the teachers, reading coaches, counselors, curriculum directors, and school administrators currently employed beginning with 2013-14 school year in each school. The handout outlines the plan for each school; RCSA Middle-High, RCSA Elementary, and RCSA Innovation. The increase amount is calculated based on the Teacher Salary Allocation line item on the monthly allocation worksheet comes from the district. Initial \$1,000 increase will be factored in in this calculation and this will apply to all employees including new hires. Based on the calculation, the increase for middle high will be \$2,656.38; for elementary \$2,620.27; for innovation \$2,353.96 per eligible staff. If the charter school allotment of the funds does not sufficiently cover the amount at the end of February survey, the allotment will be adjusted proportionally for each recipient. If there is a surplus of the charter school's allotted SB 1664 funds from the district or state, the remaining amount will be divided equally among the

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recipients. Proportioned FICA, FRS contribution and 5% district fee will be deducted from the salary increase allotment.

Motion: Approve Teacher Salary Allocation Fund Plan (Mr. Calik)
Second: Mr. Birdal
Vote: Yea – 3
No – 0

5. Approval of 2012-13 audit reports

Mr. Calik and Dr. T presented the board the 2011-12 school year audit reports for both elementary and middle-high school. There were no findings.

Motion: Approve 2012-13 audit reports (Mr. Calik)
Second: Mr. Aktas
Vote: Yea – 3
No – 0

6. Approval of out of field teachers

Dr. T presented list of teachers that will be considered out of field for each school. He mentioned that all teachers will be in track to be in compliance.

Motion: Approve RCSA parent student handbook (Mr. Calik)
Second: Mr. Aktas
Vote: Yea – 3
No – 0

7. Approval of including STEM related expenses into general budget

Dr. T. explained the Board there are some expenses related to STEM (science, technology, engineering, and math) education which is the focus of RCSA in general. There is a huge trend in the nation towards STEM related fields as well. At RCSA, we have science Olympiads, science fairs, STEM and Health Expo, hands on science, robotics, math Olympiads, college mentorship program, SAT, AP, etc that directly related to STEM education. He recommended having a line item on the budget and chart of accounts for STEM.

Motion: Approve to include STEM related expenses into general budget (Mr. Calik)
Second: Mr. Birdal
Vote: Yea – 3
No – 0

8. Discussion on Financials

Dr. Tozoglu presented the financials to the Board for RCSA-Innovation, Elementary and Middle/High school. He informed the Board that the adjustments for the budget based on last counts will be made for the October count. The other financials presented included all

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revenue, profit lost, bank statements, actual versus current financials with the new district format. There were not any unpaid bills, liability, or cash flow issues.

Motion: Approval of Financials (Mr. Calik)

Second: Mr. Birdal

Vote: Yea -3

No - 0

9. RCSA-I Start-up update

Dr. T. Informed the Board that RCSA-I Start-up grant has been updated and all documents have been sent to district. The amendment was submitted to the district to get Superintendent's signature. We are done with the implementation I phase and ready to wrap up and move on to the implementation II phase.

10. Closure of the meeting – Mr. Calik moved to adjourn the meeting. Mr. Birdal 2nd the motion. The meeting adjourned at 6:45 p.m.

I acknowledge that these minutes reflect the business of the Board of Directors meeting of September 25, 2013.



Enes Calik
Board Chair