

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd

Jacksonville, FL 32216

Wednesday, September 24, 2014

6:30 pm at RCSA Media Center

-- Board members present--

Enes Calik, Ahmet Birdal, Tonja Boswell, Elvan Aktas

1. Call to order
2. Approval of agenda items
3. Approval of last board meeting (June 2014) minutes
4. Election of board chair
5. Approval of 2013-14 FY Audit Reports
6. Discussion on Financials and approval of budgets for 2014-15 fiscal year
7. Approval of the Staff for 2014-15 School Year
8. Approval of out of field teachers
9. Approval of Teacher and Admin evaluation systems by FCPCS
10. Approval of initiating bond process to purchase current facility
11. Approval of renewal agreement with CES&R
12. Board meeting dates for 2014-15 fiscal year
13. Public Remarks
14. School updates
15. Gym and RCSA Innovation school building update
16. Closure of the meeting

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Meeting Minutes

1. The Board meeting was called to order at 6:30 p.m.

2. Approval of the agenda items

Motion: Approve the agenda items (Mr. Calik)
Second: Mrs. Boswell
Vote: Yea - 4
No - 0

3. Approval of the last board meeting minutes

Motion: Approve June 2014 meeting minutes (Mr. Calik)
Second: Mrs. Boswell
Vote: Yea - 4
No - 0

4. Election of board chair

Mr. Calik informed the Board that due to his personal reasons and schedule conflicts he would not be able to serve on the Board after this meeting. He thanked to all board members and Dr. Tozoglu for their support during his term. The other Board members and Dr. Tozoglu thanked him as well for his services since the School started.

Mrs. Boswell and Dr. Aktas nominated Mr. Birdal for the president position. Mr. Birdal thanked them and accepted the position. The Board members unanimously elected Mr. Birdal.

Motion: Approve Mr. Birdal as the new Board Chair. (Mrs. Boswell)
Second: Dr. Aktas
Vote: Yea - 3
No - 0
Abstain - 1 (Mr. Birdal)

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5. Approval of 2013-14 FY Audit Reports

Dr. Tozoglu and Mr. Calik presented the audit reports for RCSA-Innovation, RCSA-Elementary, and RCSA Middle-High for 2013-14 fiscal year. There were no findings.

Motion: Approval of 2013-14 FY Audit Reports (Mr. Calik)

Second: Mr. Birdal

Vote: Yea —4

No — 0

6. Discussion on Financials and approval of budget for 2014-15 fiscal year

Dr. Tozoglu presented the financials and budgets to the Board for RCSA-Innovation, Elementary and Middle/High school. He informed the Board that the adjustments for the budget based on last counts has been made and budgets will be updated after October FTE count. The other financials presented included all revenue, profit lost, bank statements, actual versus current financials with the new district format. There were not any unpaid bills, liability, or cash flow issues.

Motion: Approval of financials and budget for 2014-15 fiscal year (Mr. Calik)

Second: Mrs. Boswell

Vote: Yea —4

No — 0

7. Approval of the Staff for 2014-15 School Year

Dr. Tozoglu presented the staff and their salary schedule for 2014-15 school year for RCSA-Innovation, Elementary and Middle/High school. He mentioned all schools have full in staff and started to the year without any vacancies.

Motion: Approval of the Staff for 2014-15 School Year (Mr. Calik)

Second: Mr. Aktas

Vote: Yea —4

No — 0

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8. Approval of out of field teachers

Dr. Tozoglu presented the list of out of field teacher to the Board for RCSA-Innovation, Elementary and Middle/High school. He mentioned all teachers will be monitored and on track to be in compliance by the end of the school year.

Motion: Approval of the Staff for 2014-15 School Year (Mr. Calik)

Second: Mr. Aktas

Vote: Yea -4

No - 0

9. Approval of Teacher and Admin evaluation systems by FCPCS

Dr. Tozoglu informed the Board that the School has been using district evaluation tool called CAST until now. But, as the number of teachers and staff increase, it's getting difficult to use paper based evaluation tool and provide timely feedback. In addition, CAST trainings are uncertain for the future. He proposed to use the evaluation tools for teacher and admin developed by Florida Consortium of Public Charter Schools (FCPCS). The tool is approved by FLDOE.

Motion: Approval of Teacher and Admin evaluation systems by FCPCS (Mr. Calik)

Second: Mr. Birdal

Vote: Yea -4

No - 0

10. Approval of initiating bond process to purchase current facility

Dr. Tozoglu and Mr. Calik informed the Board that the School has been searching for ways to own the facility to lower the cost of lease. One way is to go through Bond Financing with a fix interest rate for 30 years. Dr. Tozoglu asked the Board to authorize him to initiate the Bond processing and hire consultants to start the bond purchase process. He informed the Board that based on his initial search the School would pay significantly less than the current payment for the building.

Motion: Approval of initiating bond process to purchase current facility (Mr. Calik)

Second: Mrs. Boswell

Vote: Yea -4

No - 0

11. Approval of renewal agreement with CES&R

Dr. Tozoglu presented the renewal agreement with Charter Educational Services and Resources.

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Motion: Approval of renewal agreement with CES&R (Mr. Calik)

Second: Mr. Birdal

Vote: Yea -4

No - 0

12. Board meeting dates for 2014-15 fiscal year

The Board Meeting dates were set up on September 24th, December 10th, March 18th, and June 10th for 2014-15 school year.

13. Public Remarks

There were no public remarks.

14. School Updates

Dr. T. Informed the Board:

RCSA-Elementary has been recognized by FL DOE as High Performing Charter School. This was a great accomplishment after RCSA-Middle-High. Pre-planning week went very smooth for the teachers. They were able to get expose several professional development opportunities. All schools had a great orientation day before school starts. All enrollment targets have been met for each school. Leaders from community will continue visiting our school. We have scheduled several visits for the fall semester. Middle-High School organized college nights to inform the parents upfront what's expected and their involvement in middle high. College Mentorship Program organized a family picnic and held a presentation to kick off the year. College guidance has organized senior breakfast and senior picnic. RCSA Innovation has started its preplanning at Jacksonville Zoo with variety of team building activities. They hold their curriculum night and host the parents at the School. RCSA Elem started its book fair and receives visits from other grade level students as well as parents. They hold a curriculum night and book fair family night for parents and students.

15. Gym and RCSA Innovation School Building update

Dr. Tozoglu informed the board that the Gym construction has started and expected to be finished by mid-January. The facility search for RCSA-Innovation is in progress. He informed the Board that there are three alternatives the realtors are working on at this point.

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16. Closure of the meeting – Mr. Calik moved to adjourn the meeting. Mr. Birdal 2nd the motion. The meeting adjourned at 8:20 p.m.

I acknowledge that these minutes reflect the business of the Board of Directors meeting of September 24, 2014.

Ahmet Birdal, Board Chair

