

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING
Minutes**

7565 Beach Blvd

Jacksonville, FL 32216

Tuesday, March 15, 2016

6:30 pm at RCSA Media Center

-- Board members present—

Ahmet Birdal, Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tonja Boswell

Staff member present: Dogan Tozoglu, Executive Director, Cihan Ozturk, Business
Manager

1. Call to order
2. Approval of agenda items
3. Public Remarks
4. Approval of last board meeting minutes
5. Approval of amendments to:
 - a. Governing Board By-Laws
 - b. Conflict of Interest Policy and Anti-Nepotism
6. Approval of RCSA Mandarin Lease
7. Approval of RCSA Elementary Lease
8. Approval of School Recognition Fund Plan
9. Approval of Single Audit for 2014-15 FY
10. Approval of school financials and budget amendments for 2015-16 fiscal year
11. RCSA Mandarin Charter Contract update
12. RCSA Innovation Accreditation visit update
13. Closure of the meeting

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Meeting Minutes

1. The Board meeting was called to order at 6:37 p.m.

2. Approval of the agenda items

Motion: Approve the agenda items (Ms. Boswell)

Second: Ms. Young

Vote: Approved by all

3. Public Remarks

There were no public remarks

4. Approval of the last board meeting minutes

Motion: Approve last board meeting (December 2015) minutes (Mr. Birdal)

Second: Mr. Aktas

Vote: Approved by all

5. Approval of Amendments to:

a) Governing Board By-Laws and

b) Conflict of Interest and Anti Nepotism Policy

Both policy updates reviewed by the Board.

Motion: Approve both updated (Mr. Birdal)

Second: Mrs. Boswell

Vote: Approved by all

6. Approval of RCSA Mandarin Lease

RCSA Mandarin lease discussed with an anticipated opening for the 2016-2017 school year. Construction is needed to complete the campus by the opening and are to be at the landlord's expense in two phases. RCSA School attorney finished the reviews and lease has been finalized. The campus will be designed for grades K-8 but grade levels may change depending on applications received in the initial year.

Motion: Approval of RCSA Mandarin Lease (Mr. Birdal)

Vote: Approved by all

7. Approval of RCSA Elementary Lease

A move of the RCSA Elementary from the Beach Blvd campus to the former Kaplan Center on Beach Blvd was discussed. More space is needed for the Middle/High and

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Elementary schools. The Middle High will expand into the current Elementary space once the Elementary moves.

Required approvals to the Kaplan Center such as zoning and fencing have been received. The Kaplan Center lease terms were reviewed. Little interior construction will be needed and will be done by the landlord and the campus can complete the move over the next few months with an anticipated opening for the 2016-2017 school year.

Motion: Approval of RCSA Elementary lease by Mr. Birdal.

Vote: Approved by all

8. Approval of School Recognition Fund Plan

Following receipt of additional State funds for being recognized as an A grade school, staff of the middle/high and elementary campuses will receive a bonus of \$1,000 per teacher and \$500 per support staff. Only employees who have been full time and employed before 3rd quarter of last school year; and currently employed at RCSA Elementary or Middle High will be eligible to receive the fund. Remaining funds will be allocated towards school improvements, technology and materials.

Motion: Approval of School Recognition Fund Plan by Mr. Birdal

Vote: Approved by all

9. Approval of Single Audit for 2014-15 FY

Dr. Tozoglu presented the single audit report for River City Education Services, Inc., for the RCSA schools. No significant deficiencies or findings were identified by the auditor. The report has been submitted to Auditor General's office.

Motion: Approve audit results by Mr. Birdal.

Vote: Approved by all

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10. Approval of school financials and budget amendments for the 2015-16 school year

Mr. Ozturk presented current financial reports and proposed budget amendments for the Middle High, Elementary and Innovation campuses. Year to date expenditures and revenues are at the amounts expected for the time reported in the school year. No major expense categories are over their budgeted amounts. A deficiency in revenue for the month for the Middle High was discussed and explained as a timing issue on some bill payments which will be aligned in the following months.

Motion: Approve school finances and budgets (Mr. Birdal)

Vote: Approved by all

11. RCSA Mandarin Charter Contract Update (Dr. T)

RCSA Mandarin charter contract negotiations have been handled by RCSA School attorney and District attorney. All required documents are submitted to the District Charter Office. It is expected to be on the DCSB board agenda in April 5th for approval

12. RCSA Innovation Accreditation Visit (Dr. T)

Accreditation was recommended for the RCSA Innovation campus by the

SACCASI AdvacED following an onsite visit in Jan 25-26, 2016. Notice of accreditation certificate is expected to be received by the end of March.

13. Closure of the meeting – Meeting adjourned at 7:10 p.m.

I acknowledge that these minutes reflect the business of the Board of Directors meeting of March 15, 2016.



Marilyn Young, Board Secretary