

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING
Minutes**

7565 Beach Blvd

Jacksonville, FL 32216

Tuesday, September 15, 2015

6:30 pm at RCSA Media Center

-- Board members present--

Ahmet Birdal, Marilyn Young, Tonja Boswell

Staff member present: Dogan Tozoglu, Executive Director

1. Call to order
2. Approval of agenda items
3. Public Remarks
4. Approval of last board meeting minutes
5. Approval of 2014-15 SY Audit Reports and 990
6. Approval of Engagement for the Federal Single Audit of the nonprofit, River City Education Services, Inc.
7. Approval of Staff List
8. Approval of Out of Field Teachers
9. Approval of Title 1 PIP and budgets
10. Approval of Candidates for Best and Brightest Teacher Scholarship Program
11. Approval of Budget for 2015-16 school year
12. Approval of starting negotiations for RCSA Mandarin site
13. Board meeting dates for 2015-16 school year
14. Benefits Update
15. Building Update
16. Closure of the meeting

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Meeting Minutes

1. The Board meeting was called to order at 6:35 p.m.

2. Approval of the agenda items

Motion: Approve the agenda items (Mr. Birdal)
Second: Ms. Boswell
Vote: Yea – 3
No – 0

3. Public Remarks

There were no public remarks

4. Approval of the last board meeting minutes

Motion: Approve last board meeting (June-2015) minutes (Mr. Birdal)
Second: Ms. Young
Vote: Yea – 3
No – 0

5. Approval of 2014-15 SY Audit Reports and 990

The Board reviewed each school's audit report, RCSA Middle High, RCSA Elementary, and RCSA Innovation. Each RCSA School's financial reports for fiscal year end June 30, 2015, are audited by an independent CPA. King & Walker, CPAs, PL conducted the audit. The audit concluded that all three schools ended the year with a positive fund balance with no audit findings. Financial conditions of the school were satisfactory under the Section 218.503(1), Florida Statutes. Dr. Tozoglu informed the board that there might be some addition in the audit reports when FRS data from the State gets released. 990 document will be submitted after audit is completed. Dr. Tozoglu suggested the Board to assign Mr. Birdal and himself to approve updated audit reports and 990 after circulation among the Board members.

Motion: Approve RCSA Audit Reports and 990 and assign Mr. Birdal and Dr.T to approve any additional changes in audit report and approve upcoming 990 by Mr. Birdal.
Second: Ms. Boswell
Vote: Yea – 3
No – 0

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6. Approval of Engagement for the Federal Single Audit of the nonprofit, River City Education Services, Inc. (RCES)

The Board was asked by Dr. Tozoglu to approve conducting a Federal Audit on (RCES).

Motion: Approve Dr. Tozoglu to move forward on the Federal Audit of RCES by Ms. Boswell.
Second: Mr. Birdal
Vote: Yea- 3
No -0

7. Approval of Staff List

Dr, Tozoglu presented staff list for all schools. The Board reviewed the list of the 156 employees of RCSA.

Motion: Approval the staff list by Mr. Birdal.
Second: Ms. Boswell
Vote: Yea – 3
No – 0

8. Approval of Out of Field Teachers

Dr. Tozoglu presented out of field teacher list for all three schools. Majority of the teachers need to finish their ESOL courses. . Dr. Tozoglu presented an action plan to ensure their compliance.

Motion: Approval of Out of Field Teachers by Mr. Birdal
Second: Ms. Boswell
Vote: Yea – 3
No – 0

9. Approval of Title I Parental Involvement Plan and budgets

Dr. Tozoglu presented Parent Involvement Plan and budgets for use of the Title 1 Funds received by RCSA Middle/High. The plans were submitted to the district for approval.

Motion: Approve Title 1 PIP and Budgets by Mr. Birdal.
Second: Ms. Young
Vote: Yea – 3
No -0

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10. Approval of Candidates for Best and Brightest Teacher Scholarship Program

Dr. Tozoglu received the FL DOE Best and Brightest Teacher Scholarship program information and distributed to all staff. RCSA has 5 teacher candidates meeting the qualifications and will be recommended for the scholarship.

Motion: Approve submitting the teachers who qualify for the FDOE Scholarship and appoint Dr. Tozoglu as liaison for the program by Ms. Boswell

Second: Mr. Birdal

Vote: Yea – 3

No - 0

11. Approval of Budget for 2015-16 school year

The Board members reviewed the budgets for the 3 RCSA schools (Elementary, Middle/High and Innovation) for 2015-16 FY. Budgets will be updated after October count and reviewed at the next Board meeting.

Motion: Approve the 3 RCSA School budgets by Mr. Birdal.

Second: Ms. Young

Vote: Yea – 3

No -0

12. Approval of starting negotiations for RCSA Mandarin site

Dr. Tozoglu discussed there has been an additional site identified for future use by the RCSA Elementary to separate it from the current campus with RCSA Middle/High. In addition, proposed site for Mandarin and a lease option is being discussed.

Motion: Approve Dr. Tozoglu having further communications with the property owner and begin lease negotiations by Mr. Birdal.

Second: Ms. Boswell

Vote: Yea -3

No – 0

13. Board Meeting Dates for the Upcoming School Year

The Board decided to set dates for the upcoming school year as:

December 8, 2015; March 15, 2016; and June 7, 2016

14. Benefits Update

Employee benefits are being reviewed to ensure they are competitive. Proposals from several providers have been received and will be evaluated by Dr. Tozoglu

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15. Building Update

Move of RCSA Innovation was completed on schedule. The previous location off Southside Blvd has been vacated.

16. Closure of the meeting – Meeting adjourned at 7:22 p.m.

I acknowledge that these minutes reflect the business of the Board of Directors meeting of September 15, 2015.

A handwritten signature in black ink, reading "Marilyn S. Young". The signature is written in a cursive, flowing style.

Marilyn Young, Board Secretary