

**RIVER CITY SCIENCE ACADEMY
GOVERNING BOARD MEETING**

Minutes

7565 Beach Blvd
Jacksonville, FL 32216
Tuesday June 5, 2018
6:30 pm at RCSA Media Center

-- Board members present--

Marilyn Young, Elvan Aktas, Elizabeth Dorian, Tanja Boswell

Staff members present: Dogan Tozoglu, Executive Director, Cihan Ozturk,
Business Manager

1. Call to order
2. Approval of agenda items
3. Public remarks
4. Approval of last board meeting minutes
5. Approval of financial and audit committee recommendations
 - Authorize financial committee to approve end of year 2017-18 budget amendments for audit
 - Approval of projected budgets for 2018-19SY
 - Approval of elementary building financing with Building Hope
 - Approval of establishing legal entity to purchase RCSA Elem building
 - Approval of updated pay scale
 - Approval of auditor engagement letters
 - Approval of transportation contract
 - Risk assessment 620 form
6. Approval of asset disposal
7. Approval of committee to authorize the plan for Mental Health Assistance and Safe School Assessment
8. Parent-Family Eng Plan (PFEP) and Title-I updates
9. RCSA Innovation renewal contract update
10. Closure of the meeting

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Meeting Minutes

1. Meeting was called to order at 6:35 pm by Ms. Dorrian.
2. Approval of agenda items
Motion by Ms. Dorrian to approve and seconded by Mr. Aktas.
Approved unanimously.
3. Public remarks
None
4. Approval of last board meeting minutes
Motion to approve by Ms. Young and seconded by Mr. Aktas.
Approved unanimously.
5. Approval of financial and audit committee recommendations
 - Authorize financial committee to approve end of year 2017-18 budget amendments for audit and approval of projected budgets for 2018-19 SY. Financial committee will work on the updated numbers before submitting to the District.
 - Approve elementary building financing with Building Hope
Options for financing vs. loan from other campuses discussed with the Building Hope loan being the favored option for financing the purchase of the elementary building. Dr. T. will work with Building Hope to finalize the process and paperwork.
 - Approve to establish a legal entity to purchase the RCSA Elementary building. Board members reviewed and approved the establishment of a legal entity to serve as the owner for purchasing the RCSA elementary building. Dr. T. will work with school counsel to finalize this item.
 - Approve updated pay scale
It was noted that a shortage of teachers currently exists in Florida and many other states. Salary increases and strategic supplements to attract and retain the best possible candidates were reviewed. Ongoing comparisons of pay scales with other area schools are continuing to ensure RCSA remains competitive.

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- Approve of auditor engagement letters
Proposed audit services for YE June 30, 2018 reviewed and approved.
- Approval of transportation contract
Bids received from 4 bus transporters; The most competitive was A&S transportation and an Agreement was accepted for a 1-year term with possible extensions. Bus routes will be re-evaluated by allowing the current students priority on the bus and new parents on a wait list if there is more than capacity.
- Risk assessment 620 form discussed

Motion to approve financial and audit committee recommendations by Ms. Dorrian and seconded by Ms. Boswell.

Approved unanimously.

6. Approval of asset disposal

Asset disposal list was reviewed by Board. Motion to approve asset disposal list by Ms. Young and seconded by Ms. Boswell.

Approved unanimously

7. Approval of committee to authorize the plan for Mental Health Assistance and Safe School Assessment

To authorize and approve a Mental Health Assistance committee to aid in compliance with the new requirements by the State of Florida for Mental Health Assistance and Safe School Assessment. The committee shall be comprised of Ms. Boswell, Dr. T and School Administration who will review the requirements when received and develop a plan for RCSA and approve on behalf of the Board.

Motion to approve the committee to take an action to approve the plan by Ms. Dorrian and seconded by Mr. Aktas. Approved unanimously.

8. Parent-Family Eng Plan (PFEP) and Title-I updates

95% compliance with the PFEP and 5% sent for review; Anticipating 100% compliance. All digital compliances are submitted to the District and new plans for 2018-19 school year has been prepared and will be submitted to the District.

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9. RCSA Innovation renewal contract update.

All information and contract attachments for the contract was submitted to the District for approval. An on-site visit was performed and the renewal contract was finalized. The RCSA Innovation Charter Contract renewal will be approved by the DCPS Board in June 5th for another five years.

10. Meeting adjourned at 7:13 pm by Ms. Dorrian.



Respectfully submitted,

Marilyn Young, Board Secretary